

XBRL Excel Utility	
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5.	Steps for Filing Corporate Governance Report
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on "Generate XML" to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on "Generate Report" to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

General information about company

Scrip code	526137
NSE Symbol	
MSEI Symbol	
ISIN	INE278C01010
Name of the entity	SHERON LIMITED
Date of start of financial year	01-04-2019
Date of end of financial year	31-03-2020
Reporting Quarter	Quarterly
Date of Report	31-12-2019
Risk management committee	Not Applicable

Enter the quarter ended date only

Market Capitalisation as per immediate previous Financial Year	Any other
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Disclosure of notes on composition of board of directors explanatory							
Whether the listed entity has a Regular Chairperson							
Yes							
Whether Chairperson is related to MD or CEO							
Yes							

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth
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1	Mr	DIVAKAR SANKU SHETTY	AAJPS9636B	00432755	Executive Director	Chairperson		03-06-1943
2	Mr	KARTIK MANOHAR NAYAK	ABEPN0021D	00477686	Executive Director	Not Applicable	MD	03-03-1967
3	Mr	PRAVEEN VITTAL MALLY	AANPM3902G	00798354	Executive Director	Not Applicable	MD	05-01-1966
4	Mr	BABUGOWDA SANGANAGOWDA P	AAMPP4745P	00061959	Non-Executive - Independent Director	Not Applicable		20-01-1944
5	Mr	PURSHOTAM SHASTRI	AGTPS1841C	02199254	Non-Executive - Independent Director	Not Applicable		10-05-1948
6	Mr	MOHAN NARAYAN MENON	ACLPM6838R	02838483	Non-Executive - Independent Director	Not Applicable		10-08-1948
7	Mrs	Jyoti Gopalkrishna Baliga	AADPB6156B	00484000	Non-Executive - Independent Director	Not Applicable		04-05-1957

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Annexure 1	
II. Composition of Committees	
Disclosure of notes on composition of committees explanatory	Rounded Rectangle 7

For this quarter kind
1. Date of Appointm
mandatorily filled fo
2. Date of Appointm
3. Date of Cessatio
December 31,2019.

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Audit Committee Details						
Whether the Audit Committee has a Regular Chairperson						Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessatio
1	00061959	BABUGOWDA SANGANAGOW	Non-Executive - Independent Director	Chairperson	10-04-2009	
2	00432755	DIWAKAR SANKU SHETTY	Executive Director	Member	30-05-2017	
3	02199254	PURSHOTAM SHASTRI	Non-Executive - Independent Director	Member	30-05-2017	
4	02838483	MOHAN NARAYAN MENON	Non-Executive - Independent Director	Member	30-05-2017	
5						
6						
7						
8						
9						
10						

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Nomination and remuneration committee						
Whether the Nomination and remuneration committee has a Regular Chairperson						Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessatio
1	00061959	BABUGOWDA SANGANAGOW	Non-Executive - Independent Director	Chairperson	30-10-2014	
2	00432755	DIVAKAR SANKU SHETTY	Executive Director	Member	30-10-2014	
3	02199254	PURSHOTAM SHASTRI	Non-Executive - Independent Director	Member	16-09-2015	
4	02838483	MOHAN NARAYAN MENON	Non-Executive - Independent Director	Member	30-05-2017	
5						
6						
7						
8						
9						
10						

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Stakeholders Relationship Committee						
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Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes	
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessatio
1	00061959	BABUGOWDA SANGANAGOW	Non-Executive - Independent Director	Chairperson	30-10-2006	
2	00432755	DIVAKAR SANKU SHETTY	Executive Director	Member	10-04-2009	
3	00477686	KARTIK MANOHAR NAYAK	Executive Director	Member	30-10-2006	
4						
5						
6						
7						
8						
9						
10						

Risk Management Committee						
Whether the Risk Management Committee has a Regular Chairperson					Yes	
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessatio
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Corporate Social Responsibility Committee						
Whether the Corporate Social Responsibility Committee has a Regular Chairperson					Yes	
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessatio
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

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Annexure 1	
III. Meeting of Board of Directors	
Disclosure of notes on meeting of board of directors explanatory	<input type="text"/>

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	25-07-2019			Yes	7	4
2	21-10-2019	87		Yes	5	3

* to be filled in only for the current quarter meetings

Annexure 1								
IV. Meeting of Committees								
Disclosure of notes on meeting of committees explanatory								
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	Audit Committee	25-07-2019				Yes	4	3
2	Nomination and remuneration committee	25-07-2019				Yes	4	3
3	Audit Committee	21-10-2019	87			Yes	3	2
4	Stakeholders Relationship Committee	21-10-2019				Yes	3	1

* to be filled in only for the current quarter meetings

Annexure 1			
V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
Disclosure of notes on related party transactions			Rounded Rectangle 5
Disclosure of notes of material transaction with related party			Rounded Rectangle 7

Annexure 1		
VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Rounded Rectangle 6

Annexure 1		
Sr	Subject	Compliance status
1	Name of signatory	Jagruti Mursenia
2	Designation	Company Secretary and Compliance Officer

Signatory Details

Name of signatory	JAGRUTI MURSENA
Designation of person	Company Secretary and Compliance Officer
Place	Bangalore
Date	31-12-2019